

VITTLE
AND
SWIG

**HIRE INFORMATION FOR THE BAR, THE ROOM
AND COMBINED**

THE BAR

DRINKS RECEPTION | PARTY

- Capacity 35 People
- Saturday Min Spend £200 | No Hire £
- Friday Min Spend £200 | No Hire £
- Weekday Min Spend £100 | No Hire £

PRIVATE DINING | FEASTING

- 16/35 People
- Min Spend £200 | 10% of Food Costs
- Min Spend £200 | 10% of Food Costs
- Min Spend £100 | 10% of Food Costs

THE ROOM

DRINKS RECEPTION | PARTY

- Capacity 85 People
- Saturday Min Spend £800 | Hire £75
- Friday Min Spend £400 | No Hire £
- Weekday Min Spend £200 | No Hire £

PRIVATE DINING | FEASTING

- 48/60 People
- Min Spend £800 | 10% of Food Costs
- Min Spend £400 | 10% of Food Costs
- Min Spend £200 | 10% of Food Costs

THE ROOM AND THE BAR

DRINKS RECEPTION | PARTY

- Capacity 120 People
- Saturday Min Spend £1000 | Hire £100
- Friday Min Spend £600 | Hire £50
- Weekday Min Spend £300 | No Hire £

PRIVATE DINING | FEASTING

- 48/80 People
- Min Spend £1000 | 10% of Food Costs
- Min Spend £600 | 10% of Food Costs
- Min Spend £300 | 10% of Food Costs

£250 Refundable Deposit Is Taken for All Bookings (see T&C)

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ENTERTAINMENT EXTRAS

We Can Source DJ's | Singers | Vintage Singers | Acoustic Bands | Swing Bands |
Caricaturists | Burlesque Performers | Hosts | Comedians | Toast Masters | Drag Acts |
Impersonators |

Prices Start From £150

BLACK JACK & ROULETTE TABLES

Single Table £250 With Professional Croupier For 3 Hours

Both Tables £450 With Professional Croupier For 3 Hours

PROJECTOR & SCREEN

Projector £25 Screen £15

LIGHTS

£10 For Use of Our Small Laser | Small Smoke Machine | Disco Lights

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DETAILS

- PLEASE BE AWARE if only **THE ROOM** is hired then **THE COCKTAIL BAR** may be hired out for a separate party & vice versa.
- **THE ROOM & THE COCKTAIL BAR** is licensed to serve until 1am
- We can apply for a temporary late license until
- 2am the cost is £50
- 3am the cost is £75
- 2 weeks minimum notice is required to seek permission from Tunbridge Wells Borough Council.
- Any preordered drinks or food costs go towards the minimum spend.
- Food will need to be ordered at least 1 week before the event, and full payment for any food is required a week before.
- We are licensed for live music & DJ's and can cater for bands; however, viewing is advised to check the size of the stage area.
- It is possible to pre-order drinks for either a drinks reception or open bar.
- We can arrange furniture in **THE ROOM** as per your requirements.

TERMS

- A Deposit of £250 is taken for all bookings, along with the hire charge this is required a month prior to the event. The Deposit is fully or part returnable if the minimum spend has been met and no damage has been caused to the space or furniture. The deposit is payable over the phone or in person.
- 3 weeks' notice if you wish to cancel the entire booking for your deposit to be returned in full to you.
- Please No Confetti, Glitter or Party Cannons
- Please contact Ruth on 01892 544522 or email general@vittleandswig.co.uk to make an appointment to view the space and discuss in more detail.



VITTLE
AND
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CONFERENCE & BUSINESS DAY RATES

PACKAGES & PRICING

The Vittle & Swig is in the centre of historic Royal Tunbridge Wells.

We are an independent restaurant with an upstairs private room, and separate bar.

Half Day Delegate Rates from £16.00 per person including VAT, includes: -

- Use of private air-conditioned conference room for up to 4 hours
- Tea, coffee and pastries on arrival
- Tea and coffee replenished midway
- Pens and notepaper in the room
- Bottled mineral water with cordials and sweets
- Complimentary Wi-Fi access
- Use of screen, projector and flip chart

Light Lunch Full Day Delegate Rates from £25.00 per person including VAT, includes: -

- Use of private air-conditioned conference room for up to 8 hours
- Tea, coffee and pastries on arrival
- Tea and coffee replenished mid-morning
- Sandwich selection with fruit and juice at lunch time
- Tea, coffee and homemade cakes mid afternoon
- Pens and notepaper in the room
- Bottled mineral water with cordials and sweets
- Complimentary Wi-Fi access
- Use of screen, projector and flip chart



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Buffet Lunch Full Day Delegate Rates from £35.00 per person including VAT, includes: -

- Use of private air-conditioned conference room for up to 8 hours
- Dedicated Events Coordinator and assigned point of contact on the day
- Tea, coffee and pastries on arrival
- Tea and coffee replenished mid-morning
- 2 course Buffet selection and juice at lunch time
- Tea, coffee and homemade cakes mid afternoon
- Pens and notepaper in the room
- Bottled mineral water with cordials and sweets
- Complimentary Wi-Fi access
- Use of screen, projector and flip chart